

No. : 2108 / Admn./Ashoka/2022
Ashoka Institute of Technology
& Management, Varanasi.
Date : 25 / 11 / 2022

Subject:- The 6th Annual Convocation'22.

Dear Graduating Students,

You will be happy to know that the 6th Annual Convocation of the Institute will be held between **1st to 4th December'22** (Tentative – waiting for date confirmation of our event chief-guest) We would appreciate your presence on this occasion to receive your Degree in person. If you are unable to attend, please arrange to receive the degree in absentia. The degree in absentia will be issued on same day onwards to a person authorized by you (in writing).

***BOOK THE DATE IN YOUR CALENDER.**

The fee payable for issue of the degree in all cases (in person or in absentia) is Rs. 1000/- (Including convocation dress). This amount can be paid in cash at Institute itself. In case you plan to attend the convocation, you should register online latest by **30th November 2022** at Ashoka Institute's website.

Please note that admission to the Convocation will be subject to:

- i. Clearing all your outstanding dues latest by 30.11.2022, if any.
- ii. Payment of the Convocation fee of Rs. 1000/- (Includes convocation dress fee) will be deposit at Institutes fee counter.
- iii. Reporting for rehearsal – will inform later.
- IV. Guests (maximum two per degree recipient) of the concerned students would be allowed.

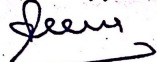
Important Note:

Please note that the rehearsal is used as a record of your presence for the Convocation. Degrees of only those, whose presence is so recorded, will be awarded in person during the Convocation.

The formal academic gowns which you need to wear for receiving the degree will be available in the Institute on the day of the Convocation. The issue of convocation dress will start from 8:00 am sharp on Convocation date.

We hope to see you at the convocation. On behalf of Ashoka Institute of Technology & Management, I congratulate you on your graduation.

Sincerely yours



Dr. Sarika Shrivastava
Director, Ashoka Institute